WEST HARRISON COMMUNITY SCHOOL DISTRICT

INDEPENDENT AUDITOR'S REPORTS BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS

JUNE 30, 2008

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# West Harrison Community School District

# Officials

		Term
<u>Name</u>	<u>Title</u>	Expires
	Board of Education (Before September 2007 Election)	
Jason Sherer Walter Utman Kandy Forbes Jeri Sheppard Tammy Neill	President Vice-President Board Member Board Member Board Member	2007 2008 2007 2009 2009
	Board of Education (After September 2007 Election)	
Walter Utman Tammy Neill Kandy Forbes Jeri Sheppard Jason Sherer	President Vice-President Board Member Board Member Board Member	2008 2009 2010 2009 2010
	School Officials	
Richard Gerking Jane Roden	Superintendent Board Secretary/ Business Manager	2008 2008
Ahlers & Cooney, P.C.	Attorney	2008

# NOLTE, CORNMAN & JOHNSON P.C.

# Certified Public Accountants

(a professional corporation)
117 West 3rd Street North, Newton, Iowa 50208-3040
Telephone (641) 792-1910

INDEPENDENT AUDITOR'S REPORT

To the Board of Education of the West Harrison Community School District:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the West Harrison Community School District, Mondamin, Iowa as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of District officials. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the <u>United States</u>. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of West Harrison Community School District at June 30, 2008, and the respective changes in financial position and cash flows, where applicable, for the year ended in conformity with U.S. generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated January 23, 2009 on our consideration of West Harrison Community School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 4 through 12 and 35 through 36 are not required parts of the basic financial statements, but are supplementary

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information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise West Harrison Community School District's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the four years ended June 30, 2007 (which are not presented herein) and expressed unqualified opinions on those financial statements. Other supplementary information included in Schedules 1 through 4, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Note, CORNMAN & JOHNSON, P.C.

January 23, 2009

### MANAGEMENT'S DISCUSSION AND ANALYSIS

West Harrison Community School District provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2008. We encourage readers to consider this information in conjunction with the District's financial statements, which follow.

# 2008 FINANCIAL HIGHLIGHTS

- General Fund revenues increased from \$4,715,590 in fiscal 2007 to \$4,978,386 in fiscal 2008, and General Fund expenditures increased from \$4,694,641 in fiscal 2007 to \$4,961,985 in fiscal 2008. The District's General Fund balance increased from \$6,089 in fiscal 2007 to \$22,490 in fiscal 2008, a 269.35% increase from the prior year.
- The increase in General Fund revenues was attributable to an increase in local taxes and state revenue in fiscal 2008. The increase in expenditures was due primarily to the increase in the regular instructional areas.

### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the District's financial activities.

The Government-wide Financial Statements consist of a Statement of Net Assets and a Statement of Activities. These provide information about the activities of West Harrison Community School District as a whole and present an overall view of the District's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report West Harrison Community School District's operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which West Harrison Community School District acts solely as an agent or custodial for the benefit of those outside of the School District.

Notes to the financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the District's budget for the year.

Other Supplementary Information provides detailed information about the nonmajor funds.

Figure A-1 shows how the various parts of this annual report are arranged and relate to one another.

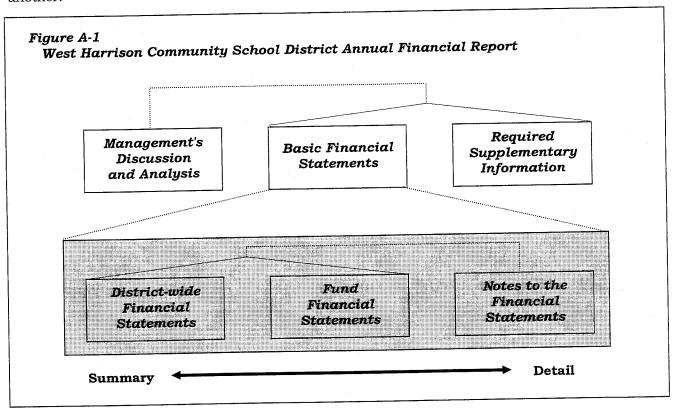


Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain.

	Government-wide		Fund Statements		
	Statements	Governmental Funds	Proprietary Funds	Fiduciary Funds	
Scope Entire district (except fiduciary funds)		The activities of the district that are not proprietary or fiduciary, such as special education and building maintenance	Activities the district operates similar to private businesses, e.g., food service	Instances in which the district administers resources on behalf of someone else, such as scholarship programs and student activities monies	
Required financial statements	Statement of net assets     Statement of activities	Balance sheet     Statement of revenues, expenditures, and changes in fund balances	<ul> <li>Statement of revenues, expenses and changes in net assets</li> <li>Statement of cash flows</li> </ul>	Statement of fiduciary net assets     Statement of changes in fiduciary net assets	
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus	
Type of asset/ liability information	of asset/ All assets and Ge		All assets and liabilities, both financial and capital, and short-term and long-term	All assets and liabilities, both short-term and long term; funds do not currently contain capital assets, although they can	
Type of inflow/ outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid	All additions and deductions during the year, regardless of when cash is received or paid	

# REPORTING THE DISTRICT'S FINANCIAL ACTIVITIES

# Government-wide Financial Statements

The government-wide financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Assets includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide financial statements report the District's net assets and how they have changed. Net assets – the difference between the District's assets and liabilities – are one way to measure the District's financial health or position. Over time, increases or decreases in the District's net assets are an indicator of whether financial position is improving or deteriorating. To assess the District's overall health, additional non-financial factors, such as changes in the District's property tax base and the condition of school buildings and other facilities, need to be considered.

In the government-wide financial statements, the District's activities are divided into two categories:

- Governmental activities: Most of the District's basic services are included here, such as regular and special education, transportation and administration. Property tax and state aid finance most of these activities.
- Business-type activities: The District charges fees to help cover the costs of certain services
  it provides. The District's school nutrition program is included here.

### **Fund Financial Statements**

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

Some funds are required by state law and by bond covenants. The District establishes other funds to control and manage money for particular purposes, such as accounting for student activity funds or to show that it is properly using certain revenues such as federal grants.

The District has three kinds of funds:

1) Governmental funds: Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

The District's governmental funds include the General Fund, Special Revenue Funds, Debt Service Fund and Capital Projects Fund.

The required financial statements for the governmental funds include a balance sheet and a statement of revenues, expenditures and changes in fund balances.

2) Proprietary funds: Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the government-wide

financial statements. The District's enterprise funds, one type of proprietary fund, are the same as its business-type activities, but provide more detail and additional information, such as cash flows. The District currently has one enterprise fund, the School Nutrition Fund.

The required financial statements for the proprietary funds include a statement of revenues, expenses and changes in net assets and a statement of cash flows.

3) *Fiduciary funds*: The District is a trustee, or fiduciary, for assets that belong to others. These funds include Private-Purpose Trust funds.

The District is responsible for ensuring that the assets reported in the fiduciary funds are used only for their intended purposes and by those to whom the assets belong. The District excludes these activities from the Government-wide financial statements because it cannot use these assets to finance its operations.

The required financial statements for fiduciary funds include a statement of fiduciary net assets and a statement of changes in fiduciary net assets.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

# GOVERNMENT-WIDE FINANCIAL ANALYSIS

Figure A-3 below provides a summary of the District's total net assets at June 30, 2008 compared to June 30, 2007.

Figure A-3
Condensed Statement of Net Assets

Condensed Statement of Net Assets										
		Governr	nental	Busine	ss-type	To	Total			
		Activi	ities	Acti	vities	School	District	Change		
		June	30,	June	e 30,	June	June 30,			
		2008	2007	2008	2007	2008	2007	2007-08		
Current and other assets	\$	6,025,770	5,670,838	7,527	8,771	6,033,297	5,679,609	6.23%		
Capital assets		4,519,203	4,564,232	13,414	16,579	4,532,617	4,580,811	-1.05%		
Total assets		10,544,973	10,235,070	20,941	25,350	10,565,914	10,260,420	2.98%		
Long-term obligations		1,817,868	2,109,392	0	0	1,817,868	2,109,392	-13.82%		
Other liabilities Total liabilities		4,768,119 6,585,987	4,609,783 6,719,175	14,059 14,059	23,795 23,795	4,782,178 6,600,046	4,633,578 6,742,970	3.21% -2.12%		
Net assets: Invested in capital assets, net of related debt		2,799,203	2,529,232	13,414	16,579	2,812,617	2,545,811	10.48%		
Restricted		1.013,237	899,932	0	0	1,013,237	899,932	12.59%		
Unrestricted		146,546	86,731	(6,532)	(15,024)	140,014	71,707	95.26%		
Total net assets	\$	3,958,986	3,515,895	6,882	1,555	3,965,868	3,517,450	12.75%		

The District's combined net assets increased by 12.75%, or \$448,418, over the prior year. The largest portion of the District's net assets is the invested in capital assets, net of related debt. The debt related to the investment in capital assets is liquidated with sources other than capital assets.

Restricted net assets represent resources that are subject to external restrictions, constitutional provisions or enabling legislation on how they can be used. The District's restricted net assets increased \$113,305, or 12.59% over the prior year.

Unrestricted net assets – the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements – increased \$68,307 or 95.26%.

Figure A-4 shows the changes in net assets for the years ended June 30, 2008 and June 30, 2007.

Figure A-4

	Governr Activi				Tot School l		Total Change	
	2008	2007	2008	2007	2008	2007	2007-08	
Revenues:								
Program revenues:								
Charges for services	\$ 356,982	371,665	114,166	101,259	471,148	472,924	-0.38%	
Operating grants and contributions and								
restricted interest	681,044	599,028	109,323	116,454	790,367	715,482	10.47%	
General revenues:								
Local tax	2,296,746	2,275,327	0	0	2,296,746	2,275,327	0.94%	
Local option sales and services tax	297,307	317,617	0	0	297,307	317,617	-6.39%	
Unrestricted state grants	2,141,175	1,994,755	0	0	2,141,175	1,994,755	7.34%	
Other	144,033	170,451	136	227	144,169	170,678	-15.53%	
Transfers	0	(269)	0	0	0	(269)	100.00%	
Total revenues	 5,917,287	5,728,574	223,625	217,940	6,140,912	5,946,514	3.27%	
Program expenses:								
Governmental activities:								
Instructional	3,337,146	3,256,143	0	0	3,337,146	3,256,143	2.49%	
Support services	1,751,680	1,632,343	0	408	1,751,680	1,632,751	7.28%	
Non-instructional programs	0	0	218,298	230,074	218,298	230,074	-5.12%	
Other expenses	385,370	365,625	0	0	385,370	365,625	5.40%	
Total expenses	 5,474,196	5,254,111	218,298	230,482	5,692,494	5,484,593	3.79%	
Changes in net assets	443,091	474,463	5,327	(12,542)	448,418	461,921	-2.92%	
Beginning net assets	 3,515,895	3,041,432	1,555	14,097	3,517,450	3,055,529	15.12%	
Ending net assets	\$ 3,958,986	3,515,895	6,882	1,555	3,965,868	3,517,450	12.75%	

Local tax and unrestricted state grants account for 72.27% of the total revenue. The District's expenses primarily relate to instruction and support services which account for 89.40% of the total expenses.

Changes in revenues will be as a result of changes in student participation, whether in the regular, special or extracurricular programs. The most significant change in revenues was due to the increase in unrestricted state grant monies. Fluctuations in basic enrollment will significantly impact the state revenues, as well as property tax revenues, keeping in mind that neither source of funding will be ever fully realized with current law and funding structure as set by the legislature, and the mid-year reduction of funding on the part of the state.

The most significant fluctuation in expenditure levels will be caused by increased salary and benefit obligations, in large part resulting from collective bargaining agreements. With a declining enrollment comes lesser ability to fund various programs required by the state and constant evaluation of staffing needs becomes a priority. Even with certain staff reductions there may still be an increase in expenditures due to the salary and benefit requirements.

The District makes a continual effort to be a good steward of public funds and maintains a philosophy of providing the best education possible, exploring every avenue available to fund the programs, while making certain to keep watch for services that could be merged with other programs. The District saw an overall greater increase in revenues than the increase in expenditures, demonstrating an increase in the financial position for the year.

#### **Governmental Activities**

Revenues for governmental activities were \$5,917,287 and expenses were \$5,474,196. In a difficult budget year, the District was able to balance the budget by trimming expenses to match available revenues.

The following table presents the total and net cost of the District's major governmental activities: instruction, support services and other expenses.

Figure A-5
Total and Net Cost of Governmental Activities

	Total (	Cost of Servi	ices	Net (	ces	
	2008	2007	Change 2007-08	2008	2007	Change 2007-08
Instruction	\$ 3,337,146	3,256,143	2.49%	2,472,174	2,029,989	21.78%
Support services Other expenses	1,751,680 385,370	1,632,343 365,625	7.31% 5.40%	1,749,786 214,210	1,673,359 254,879	4.57%
Totals	\$ 5,474,196	5,254,111	4.19%	4,436,170	3,958,227	12.07%

For the year ended June 30, 2008:

- The cost financed by users of the District's programs was \$356,982.
- Federal and state governments subsidized certain programs with grants and contributions totaling \$681,044.
- The net cost of governmental activities was financed with \$2,296,746 in local tax, \$297,307 in local option sales and services tax, \$2,141,175 in unrestricted state grants, and \$125,502 in interest income.

## **Business-Type Activities**

Revenues of the District's business-type activities were \$223,625 and expenses were \$218,298. The District's business-type activities include the School Nutrition Fund. Revenues of these activities were comprised of charges for service, federal and state reimbursements and investment income.

# INDIVIDUAL FUND ANALYSIS

As previously noted, the West Harrison Community School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The financial performance of the District as a whole is reflected in its governmental funds, as well. As the District completed the year, its governmental funds reported combined fund balance of \$1,113,499, above last year's ending fund balances of a \$917,671. The primary reason for the increase in combined fund balances in fiscal 2008 is due to the increase in local tax and decrease in support service and other expenditures during the fiscal year 2008.

# Governmental Fund Highlights

- The increase in revenues was enough to offset the increase in expenditures during the fiscal year 2008, causing the General Fund balance to increase. The District's General Fund increased \$16,401. The increase is due primarily to an increase in local tax and state revenues.
- The District's Physical Plant and Equipment Levy Fund increased by \$11,760 due to a decrease in operation and maintenance of plant services expenditures.
- The District's Capital Projects Fund increased by \$76,730. The increase is due primarily to the increase in local option sales and services tax revenue and a decrease in student transportation expenditures.
- The District's Management Levy Fund increased by \$76,533 due to the increase in local tax revenue.
- The District's Debt Service Fund increased by \$1,645 due to the increase in local tax revenue.

# **Proprietary Fund Highlights**

The Proprietary Funds net assets increased from \$1,555 at June 30, 2007 to \$6,882 at June 30, 2008, representing an increase of 342.57%. For fiscal 2008, the District's expenditures decreased and revenues increased resulting in an increase in the fund balance.

## **BUDGETARY HIGHLIGHTS**

The District's revenues were \$389,083 less than budgeted revenues, a variance of 5.96%. The most significant variance resulted from the District receiving less in state and federal sources than originally anticipated.

Total disbursements were less than budgeted, due primarily to the District's budget for the General Fund. It is the District's practice to budget disbursements at the maximum authorized spending authority for the General Fund. The District then manages or controls General Fund spending through its line-item budget. As a result, the District's certified budget should always exceed actual disbursements for the year. During the year ended June 30, 2008 expenditures in the other expenditures functional area exceeded the amounts budgeted.

### CAPITAL ASSET AND DEBT ADMINISTRATION

# **Capital Assets**

At June 30, 2008, the District had invested \$4,532,617, net of accumulated depreciation, in a broad range of capital assets, including land, buildings, athletic facilities, computers, audiovisual equipment and transportation equipment. (See Figure A-6) This amount represents a net decrease of 1.05% from last year. More detailed information about capital assets is available in Note 5 to the financial statements. Depreciation expense for the year was \$209,449.

The original cost of the District's capital assets was \$7,344,114. Governmental funds account for \$7,299,655 with the remainder of \$44,459 in the Proprietary funds.

The largest percentage change in capital asset activity during the year occurred in the construction in progress category. The District's construction in progress totaled \$24,485 at June

30, 2008, compared to \$0 reported at June 30, 2007. This increase resulted from construction throughout the year.

			Figure A-c	)				
		Capital As	sets, Net of	Depreciati	on			
		Governn	nental	Business	s-type	Tota	al	Total
		Activi	ties	Activities		School District		Change
		June 3	30,	June	30,	June	June 30,	
		2008	2007	2008	2007	2008	2007	2007-08
Land	\$	20,000	20,000	0	0	20,000	20,000	0.00%
Land	Ф	,			-	,	,_	
Buildings		4,179,864	4,268,758	0	0	4,179,864	4,268,758	-2.08%
Land improvements		35,198	23,938	0	0	35,198	23,938	47.04%
Machinery and equipment		259,656	251,536	13,414	16,579	273,070	268,115	1.85%
Construction in Progress		24,485	0	0	0	24,485	0	100.00%

## Long-Term Debt

Total

At June 30, 2008, the District had \$1,817,868 in general obligation and other long-term debt outstanding. This represents a decrease of 13.8% from last year. (See Figure A-7) More detailed information about the District's long-term liabilities is available in Note 6 to the financial statements.

The District had outstanding general obligation bonds of \$1,720,000 at June 30, 2008.

13,414 16,579

4,532,617 4,580,811

-1.05%

The District had early retirement payable of \$97,868 at June 30, 2008.

4,519,203 4,564,232

Figure A-7 Outstanding Long-Term Obligations Total Total Change School District June 30, June 30, 2007 2007-08 2008 1,720,000 2,035,000 -15.5% General obligation bonds 31.6% Early retirement 97,868 74,392 1,817,868 2,109,392 -13.8% Totals

# ECONOMIC FACTORS BEARING ON THE DISTRICT'S FUTURE

At the time these financial statements were prepared and audited, the District was aware of several existing circumstances that could significantly affect its financial health in the future:

- The District has experienced decreased enrollment, and the projected numbers are smaller for the next 5 to 6 years.
- With the dissolution of the East Monona Community School District, the area served by West Harrison Community School District has increased, which has increased the District's transportation needs and expenditures.

# CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide the District's citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Jane Roden, Business Manager, West Harrison Community School District, 410 Pine Street, Mondamin, Iowa, 51557.

# BASIC FINANCIAL STATEMENTS

# Exhibit A

# WEST HARRISON COMMUNITY SCHOOL DISTRICT STATEMENT OF NET ASSETS JUNE 30, 2008

	Governmental	Buginaga tuma	
	Activities	Business-type Activities	Total
ASSETS	ACCIVICIES	ACCIVICIES	IOLAI
Cash and pooled investments:			
ISCAP (Note 3)	\$ 2,077,181	0	2,077,181
Other	1,268,781	0	1,268,781
Receivables:	1,200,701	Ū	1/200,701
Property tax:			
Delinquent	37,009	0	37,009
Succeeding year	2,254,855	0	2,254,855
Income surtax	149,134	0	149,134
Accounts	5,644	0	5,644
Accrued interest - ISCAP (Note 3)	14,356	0	
Due from other governments	218,810	835	14,356
Inventories	210,010		219,645
Capital assets, net of accumulated	U	6,692	6,692
depreciation (Note 5)	4 E10 202	10 414	4 520 617
TOTAL ASSETS	4,519,203	13,414	4,532,617
TOTAL ASSETS	10,544,973	20,941	10,565,914
LIABILITIES			
Excess of warrants issued over bank balance	0	11,615	11,615
Accounts payable	10,578	0	10,578
Salaries and benefits payable	394,040	0	394,040
ISCAP warrants payable (Note 3)	2,065,000	0	2,065,000
ISCAP accrued interest payable (Note 3)	14,348	0	14,348
ISCAP unamortized premium	24,316	0	24,316
Accrued interest payable	4,982	0	4,982
Deferred revenue:			
Succeeding year property tax	2,254,855	0	2,254,855
Other	0	2,444	2,444
Long-term liabilities(Note 6):			
Portion due within one year:			
General obligation bonds payable	320,000	0	320,000
Early retirement payable	27,030	0	27,030
Portion due after one year:			
General obligation bonds payable	1,400,000	0	1,400,000
Early retirement payable	70,838	0	70,838
TOTAL LIABILITIES	6,585,987	14,059	6,600,046
NEW ACCEPTO			
NET ASSETS			
Invested in capital assets, net of			
related debt	2,799,203	13,414	2,812,617
Restricted for:			
Professional Development	9,927	0	9 <b>,</b> 927
Salary improvement program	412	0	412
Market factor	3,978	0	3,978
Debt service	5,214	0	5,214
Capital projects	639,643	0	639,643
Physical plant and equipment levy	87,016	0	87,016
Other special revenue purposes	267,047	0	267,047
Unrestricted	146,546	(6,532)	140,014
TOTAL NET ASSETS	\$ 3,958,986	6,882	3,965,868

SEE NOTES TO FINANCIAL STATEMENTS.

# WEST HARRISON COMMUNITY SCHOOL DISTRICT STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2008

	•	Progr	ram Revenues	Net (Expense) Revenue			
			Operating Grants,		nanges in Net Ass		
			Contributions				
		Charges for	and Restricted	Governmental		- · ·	
Functions/Programs	Expenses	Services	Interest	Activities	Activities	Total	
Governmental activities:							
Instruction:							
Regular instruction	\$ 2,393,902	166,306	480,328	(1,747,268)	0	(1,747,268)	
Special instruction	540,855		27,662	(466, 242)	0	(466, 242)	
Other instruction	402,389		. 0	(258, 664)	0	(258, 664)	
	3,337,146	356,982	507,990	(2,472,174)	0	(2,472,174)	
Support services:							
Student services	109,852		0	(109,852)	0	(109,852)	
Instructional staff services	146,323		0	(146, 323)	0	(146, 323)	
Administration services	627,298		0	(627, 298)	0	(627, 298)	
Operation and maintenance of plant services	412,543		0	(412,543)	0	(412,543)	
Transportation services	455,664		1,894	(453,770)	0	(453 <b>,</b> 770)	
	1,751,680	0	1,894	(1,749,786)	0	(1,749,786)	
Other expenditures:							
Facilities and acquisitions	28,062		0	(28,062)	0	(28,062)	
Long-term debt interest	66,423		0	(66, 423)	0	(66, 423)	
AEA flowthrough	171,160		171,160	(110 705)	0	0	
Depreciation(unallocated)*	119,725 385,370		0 171,160	(119,725) (214,210)	0	(119,725) (214,210)	
Total governmental activities	5,474,196	356,982	681,044	(4,436,170)	0	(4, 436, 170)	
Business-Type activities:							
Non-instructional programs:							
Nutrition services	218,298	114,166	109,323	0	5,191	5,191	
Total business-type activities	218,298		109,323	0	5,191	5,191	
Total	\$ 5,692,494	471,148	790,367	(4,436,170)	5,191	(4,430,979)	
General Revenues:							
General Revenes: Local tax for:							
General purposes			\$	1,969,152	0	1,969,152	
Debt Service			Y	282,019	0	282,019	
Capital outlay				45,575	0	45,575	
Local option sales and services tax				297,307	0	297,307	
Unrestricted state grants				2,141,175	0	2,141,175	
Unrestricted investment earnings				125,502	136	125,638	
Other general revenue				18,531	0	18,531	
Total general revenues			_	4,879,261	136	4,879,397	
Changes in net assets				443,091	5,327	448,418	
Net assets beginning of year			_	3,515,895	1,555	3,517,450	
Net assets end of year			\$	3,958,986	6,882	3,965,868	

<sup>\*</sup> This amount excludes the depreciation that is included in the direct expense of various program.

# WEST HARRISON COMMUNITY SCHOOL DISTRICT BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2008

				Other	
				Nonmajor	
			Capital	Governmental	
		General	Projects	Funds	Total
ASSETS					
Cash and pooled investments:					
ISCAP (Note 3)	\$	2,077,181	0	0	2,077,181
Other		328,433	498,305	442,043	1,268,781
Receivables:					
Property tax:					
Delinquent		28,531	0	8,478	37,009
Succeeding year		1,795,983	0	458,872	2,254,855
Income surtax		149,134	0	0	149,134
Accounts		2,775	0	2,869	5,644
Accrued interest - ISCAP (Note 3)		14,356	0	0	14,356
Due from other governments		77,051	141,338	421	218,810
TOTAL ASSETS	\$	4,473,444	639,643	912,683	6,025,770
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$	8,133	0	2,445	10,578
Salaries and benefits payable		394,040	0	0	394 <b>,</b> 040
ISCAP warrants payable (Note 3)		2,065,000	0	0	2,065,000
ISCAP accrued interest payable (Note 3)		14,348	0	0	14,348
ISCAP unamortized premium		24,316	0	0	24,316
Deferred revenue:					
Succeeding year property tax		1,795,983	0	0	2,254,855
Income surtax	******	149,134	0	0	149,134
Total liabilities		4,450,954	0	2,445	4,912,271
Fund balances:					
Reserved for:					
Teacher compensation		412	0	0	412
Professional development		9,927	0	0	9,927
Market factor		3 <b>,</b> 978	0	0	3,978
Debt service			•	-	•
Unreserved:		0	0	5,214	5,214
General		0 172	٥	0	0 170
		8 <b>,</b> 173	(20, (42	0	8,173
Capital Projects Management levy		0	639,643	0	639,643
		-	0	92,089	92,089
Physical plant and equipment levy		0	0	87,016	87,016
Other special revenue purposes Total fund balances		22.400	620 643	267,047	267,047
TOTAL LIABILITIES AND FUND BALANCES	6	22,490	639,643	451,366	1,113,499
TOTAL PINDIPILIES AND LAND RAPANCES	Ş	4,473,444	639,643	453,811	6 <b>,</b> 025 <b>,</b> 770

SEE NOTES TO FINANCIAL STATEMENTS.

# WEST HARRISON COMMUNITY SCHOOL DISTRICT RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS JUNE 30, 2008

Total fund balances of governmental funds(page 15)	\$ 1,113,499
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in in the governmental funds.	4,519,203
Accounts receivable income surtax, are not yet available to finance expenditures of the current period.	149,134
Accrued interest payable on long-term liabilities is not due and payable in the current period and, therefore, is not reported as a liability in the governmental funds.	(4,982)
Long-term liabilities, including general obligation bonds and early retirement, are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds.	(1,817,868)
Net assets of governmental activites(page 13)	\$ 3,958,986

# WEST HARRISON COMMUNITY SCHOOL DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2008

Name			General	Capital Projects	Other Nonmajor Governmental Funds	Total
Second text	REVENUES:					
Tuition	Local sources:		1 000 040	207 207	490 A97	2 594.053
Tuition Other 136,885 13,489 137,262 287,556 Other State sources 224,495 0 346 2,607,724   State sources 214,495 0 0 0 214,495   Federal sources 214,495 0 0 0 2214,495   Total revenues 224,495 0 0 0 2214,495   EXPENDITURES: Current: Instruction: Regular instruction 540,021 0 0 540,021   Special instruction 280,414 0 120,836 401,250   Other instruction 280,414 0 120,836 401,250   Other instruction 3,172,636 0 148,158 3,320,796    Support services: 109,852 0 109,852   Student services 144,845 2,950 0 147,795   Instructional staff services 625,899 0 0 625,899   Administration services 384,856 0 59,187 414,043   Operation and maintenance of plant services 382,745 71,805 545 455,093   Transportation services 1,618,187 74,755 59,732 1,752,674    Other expenditures: 8 0 59,311 35,327 94,638   Long-term debt: 9 0 0 315,000 315,000   Principal 0 0 0 67,191 67,191   Interest and fiscal charges 171,160 59,311 417,518 647,999   Total expenditures 4,961,985 134,066 625,408 5,721,459    Excess of revenues over expenditures 16,199 176,730 2,697 195,626    Other financing sources(uses): 0 0 0 100,000 100,000   Transfer out 202 100,0001 100,000 202    Net change in fund balances 16,401 76,730 102,697 195,828    Fund balance beginning of year 6,089 562,913 348,669 917,671	Local tan	Ş				
Other         State sources         2,607,378         0         346         2,607,7724           Federal sources         214,495         0         0         214,495           Total revenues         4,978,184         310,796         628,105         5,917,085           EXPENDITURES:           Current:           Instruction         2,352,203         0         27,322         2,379,525           Regular instruction         280,021         0         0         540,021           Other instruction         280,414         0         120,835         401,250           Other instruction         3,172,636         0         148,158         3,320,796           Support services:           Student services         144,845         2,950         0         167,795           Student services         144,845         2,950         0         147,795           Instructional staff services         144,845         2,950         0         147,795           Instructional staff services         34,856         0         59,187         414,043           Operation and maintenance of plant services         382,745         71,805         545         455,095	Tuition			-		
State sources	Other					
Ederal sources	State sources				-	
EXPENDITURES: Current: Instruction: Regular instruction Special instruction Special instruction Special instruction Other instruction Support services: Student services: Student services Instructions Student services Instruction Support services: Student services  Student services 109,652 Instructional staff services 109,652 Instructional staff services Student services 109,652 Instructional staff services 109,652 Instructional staff services Student services 109,652 Instructional staff services 109,652 Instructional staff services Student services 109,652 Instructional staff servic					628,105	
Current: Instruction: Regular instruction Special instruction Support services: Student services: Student services: Instructional staff services Instructional staff services Instructional staff services Instructional staff services Administration services Operation and maintenance of plant services Student services Instructional staff services Instructional maintenance of plant services Interest in Instruction Interest and fiscal charges Interest and fisc	Total revenues		4,970,104	310/130		
Instruction: Regular instruction   Special instruction   Special instruction   Square   Squ						
Regular instruction						
Septial instruction			2 352,203	0	27,322	2,379,525
Support services:   109,852   0   148,158   3,320,796				0	0	
Support services:         3,172,638         0         148,158         3,320,796           Student services:         109,852         0         0         109,852           Instructional staff services         144,845         2,950         0         147,795           Administration services         625,889         0         0         625,889           Operation and maintenance of plant services         354,856         0         59,187         414,043           Transportation services         382,745         71,805         545         455,095           Transportation services         1,618,187         74,755         59,732         1,752,674           Other expenditures:         0         59,311         35,327         94,638           Long-term debt:         0         0         315,000         315,000           Principal         0         0         67,191         67,191           Interest and fiscal charges         171,160         0         0         171,160           AEA flowthrough         171,160         59,311         417,518         647,989           Total expenditures         16,199         176,730         2,697         195,626           Other financing sources(uses):         0	-			0	120,836	401,250
Student services	Other instruction	_		0	148,158	3,320,796
Student services						
Student services	Support services:			0		100 852
Instructional staff services	Student services			-	-	
Administration services Operation and maintenance of plant services Operation and maintenance of plant services Transportation services  354,856 382,745 71,805 545 455,095 1,618,187 74,755 59,732 1,752,674   Other expenditures: Facilities acquisitions Long-term debt: Principal Interest and fiscal charges AEA flowthrough Total expenditures  Total expenditures  Excess of revenues over expenditures  Other financing sources(uses): Transfer out Sale of equipment Total other financing sources(uses)  Net change in fund balances  Fund balance beginning of year  Other financing of year  Other financing sources(uses)  Othe						
Operation and maintenance of plant Services         382,745         71,805         545         455,095           Transportation services         1,618,187         74,755         59,732         1,752,674           Other expenditures:	Administration services			-	-	
Transportation services	Operation and maintenance of plant services				•	·
Other expenditures: Facilities acquisitions Long-term debt: Principal Interest and fiscal charges AEA flowthrough Total expenditures  Excess of revenues over expenditures  Other financing sources(uses): Transfer in Transfer out Sale of equipment Total other financing sources(uses)  Total other financing sources(uses)  Net change in fund balances  Total balance beginning of year  Other financing of year  Other financing of year  Other financing sources(uses)  Ot	Transportation services					
Facilities acquisitions Long-term debt: Principal Interest and fiscal charges AEA flowthrough Total empenditures  Excess of revenues over empenditures  O 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			1,010,107	14/100	33,	
Facilities acquisitions Long-term debt: Principal Interest and fiscal charges AEA flowthrough Total empenditures  Context financing sources (uses): Transfer in Transfer out Sale of equipment Total other financing sources (uses)  Total other financing sources (uses)  Net change in fund balances  Fund balance beginning of year  Context financing sources (uses)  Fund balance beginning of year  Context financing sources (uses)  Context financing so	Other empenditures:			EA 211	35 327	94.638
Principal         0         0         31,000         67,191         67,191           Interest and fiscal charges         171,160         0         0         171,160           AEA flowthrough         171,160         59,311         417,518         647,989           Total empenditures         4,961,985         134,066         625,408         5,721,459           Excess of revenues over empenditures         16,199         176,730         2,697         195,626           Other financing sources(uses):         0         0         100,000         100,000           Transfer in         0         (100,000)         0         (100,000)           Sale of equipment         202         0         0         202           Total other financing sources(uses)         202         (100,000)         100,000         202           Net change in fund balances         16,401         76,730         102,697         195,828           Fund balance beginning of year         6,089         562,913         348,669         917,671			U	29,311	33,321	3.,000
Principal Interest and fiscal charges	Long-term debt:		0	0	315 000	315.000
Interest and fiscal charges         171,160         0         0         171,160           AEA flowthrough         171,160         59,311         417,518         647,989           Total empenditures         4,961,985         134,066         625,408         5,721,459           Excess of revenues over empenditures         16,199         176,730         2,697         195,626           Other financing sources(uses):         0         0         100,000         100,000           Transfer in         0         (100,000)         0         (100,000)           Sale of equipment         202         0         0         202           Net change in fund balances         16,401         76,730         102,697         195,828           Fund balance beginning of year         6,089         562,913         348,669         917,671						
AEA flowthrough  Total empenditures  171,160 59,311 417,518 647,989  4,961,985 134,066 625,408 5,721,459  Excess of revenues over empenditures  16,199 176,730 2,697 195,626  Other financing sources(uses):  Transfer in  Transfer out Sale of equipment Total other financing sources(uses)  Total other financing sources(uses)  16,401 76,730 102,697 195,828  Fund balance beginning of year  16,089 562,913 348,669 917,671			-	-		
Total empenditures 4,961,985 134,066 625,408 5,721,459  Emcess of revenues over empenditures 16,199 176,730 2,697 195,626  Other financing sources(uses):  Transfer in 0 0 (100,000) 0 (100,000)  Transfer out 202 0 0 0 202  Sale of equipment 202 0 0 0 202  Total other financing sources(uses) 202 (100,000) 100,000 202  Net change in fund balances 16,401 76,730 102,697 195,828  Fund balance beginning of year 6,089 562,913 348,669 917,671	AEA flowthrough	_				
Total empenditures 3,7507,750 27,750 27,626  Excess of revenues over empenditures 16,199 176,730 2,697 195,626  Other financing sources(uses):  Transfer in 0 0 100,000 100,000 100,000 202  Transfer out 202 0 0 202  Sale of equipment 202 0 0 0 202  Total other financing sources(uses) 202 (100,000) 100,000 202  Net change in fund balances 16,401 76,730 102,697 195,828  Fund balance beginning of year 6,089 562,913 348,669 917,671						5,721,459
Excess of revenues over expenditures     10,199     110,100       Other financing sources(uses):     0     0     100,000     100,000       Transfer in     0     (100,000)     0     (100,000)       Transfer out     202     0     0     202       Sale of equipment     202     (100,000)     100,000     202       Net change in fund balances     16,401     76,730     102,697     195,828       Fund balance beginning of year     6,089     562,913     348,669     917,671	Total empenditures	-	4,501,500	201/000		
Excess of revenues over expenditures     10,199     110,100       Other financing sources(uses):     0     0     100,000     100,000       Transfer in     0     (100,000)     0     (100,000)       Transfer out     202     0     0     202       Sale of equipment     202     (100,000)     100,000     202       Net change in fund balances     16,401     76,730     102,697     195,828       Fund balance beginning of year     6,089     562,913     348,669     917,671			16.100	176 720	2 607	195 626
Transfer in Transfer out         0 (100,000)         0 (100,000)         0 (100,000)           Sale of equipment Total other financing sources(uses)         202 (100,000)         100,000         202           Net change in fund balances         16,401 (76,730)         102,697 (195,828)         195,828           Fund balance beginning of year         6,089 (562,913)         348,669 (917,671)	Excess of revenues over expenditures		16,199	176,730	2,03	133,020
Transfer in Transfer out         0 (100,000)         0 (100,000)         0 (100,000)           Sale of equipment Total other financing sources(uses)         202 (100,000)         100,000         202           Net change in fund balances         16,401 (76,730)         102,697 (195,828)         195,828           Fund balance beginning of year         6,089 (562,913)         348,669 (917,671)	Other financing sources (USES):					
Transfer out Sale of equipment Total other financing sources(uses)  Net change in fund balances  Fund balance beginning of year  10 (100,000) 0 (100,000) 202 100,000 100,000 202 16,401 76,730 102,697 195,828  Fund balance beginning of year  6,089 562,913 348,669 917,671			0	0		
Sale of equipment Total other financing sources(uses)     202 (100,000)     0 202       Net change in fund balances     16,401 76,730     102,697     195,828       Fund balance beginning of year     6,089 562,913 348,669 917,671	···		0	(100,000	,	
Total other financing sources(uses)  Net change in fund balances  16,401 76,730 102,697 195,828  Fund balance beginning of year  6,089 562,913 348,669 917,671	= -		202			
Net change in fund balances     16,401     76,730     102,697     195,828       Fund balance beginning of year     6,089     562,913     348,669     917,671	Total other financing sources(uses)	_	202	(100,000	) 100,000	202
Fund balance beginning of year 0,000 502,720 400 639 643 451.366 1,113,499			16,401	76,730	102,697	195,828
22,400 539,643 451,366 1,113,499	Fund balance beginning of year	_	6,089	562,913	348,669	917,671
		\$	22,490	639,643	451,366	1,113,499

# WEST HARRISON COMMUNITY SCHOOL DISTRICT RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES JUNE 30, 2008

Net change in fund balances - total governmental funds (page 17)

195,828

# Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are reported in the Statement of Net Assets and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. The amounts of capital outlays and depreciation expense in the year are as follows:

Capital outlays	\$ 161 <b>,</b> 255	
Depreciation expense	 (206, 284)	(45,029)

Repayment of long-term debt principal is an expenditure in the governmental funds, but it reduces long-term liabilities in the Statement of Net Assets.

315,000

Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when due. In the Statement of Activities, interest expense is recognized as the interest accrues, regardless of when it is due.

768

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Early retirement

(23,476)

Changes in net assets of governmental activities (page 14)

443,091

SEE NOTES TO FINANCIAL STATEMENTS.

# WEST HARRISON COMMUNITY SCHOOL DISTRICT STATEMENT OF NET ASSETS PROPRIETARY FUND JUNE 30, 2008

	N.	School utrition
ASSETS		
Accounts receivable	\$	835
Inventories		6,692
Capital assets, net of accumulated		
depreciation(Note 5)		13,414
TOTAL ASSETS		20,941
LIABILITIES		
Excess of warrants issued over bank balance		11,615
Unearned revenue		2,444
TOTAL LIABILITIES		14,059
NET ASSETS		
Invested in capital assets		13,414
Unrestricted		(6,532)
TOTAL NET ASSETS	\$	6 <b>,</b> 882

# WEST HARRISON COMMUNITY SCHOOL DISTRICT STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS PROPRIETARY FUND YEAR ENDED JUNE 30, 2008

	School Nutrition
OPERATING REVENUE:	TAGET TOTAL
Local sources:	
Charges for services	\$ 114,166
Charges for services	<u> </u>
Non-instructional programs:	
Food service operations:	
Salaries	71,821
Benefits	9,515
Services	402
Supplies	133,367
Other	28
Depreciation	3,165
TOTAL OPERATING EXPENSES	218,298
OPERATING LOSS	(104,132)
NON-OPERATING REVENUES:	
State sources	2,919
Federal sources	106,404
Interest on investments	136
TOTAL NON-OPERATING REVENUES	109,459
Change in net assets	5,327
Net assets beginning of year	1,555
Net assets end of year	\$ 6,882

SEE NOTES TO FINANCIAL STATEMENTS.

# WEST HARRISON COMMUNITY SCHOOL DISTRICT STATEMENT OF CASH FLOWS PROPRIETARY FUND YEAR ENDED JUNE 30, 2008

	School Nutrition
Cash flows from operating activities:  Cash received from sale of lunches and breakfasts  Cash payments to employees for services  Cash payments to suppliers for goods or services  Net cash used in operating activities	\$ 112,922 (81,335) (117,690) (86,103)
Cash flows from non-capital financing activities: State grants received Federal grants received Net cash provided by non-capital financing activities	 2,919 92,254 95,173
Cash flows from investing activities: Interest on investments	 136
Net increase in cash and cash equivalents	9,206
Cash and cash equivalents at beginning of year	 (20,821)
Cash and cash equivalents at end of year	\$ (11,615)
Reconciliation of operating loss to net cash used in operating activities:  Operating loss  Adjustments to reconcile operating loss to net cash used in operating activities:  Commodities consumed  Depreciation  Decrease in inventories  Increase in accounts receivable  Decrease in accounts payable  Decrease in unearned revenue  Net cash used in operating activities	\$ (104,132)  14,150 3,165 2,079 (835) (122) (408) (86,103)
RECONCILIATION OF CASH AND CASH EQUIVALENTS AT YEAR END TO SPECIFIC ASSETS INCLUDED ON COMBINED BALANCE SHEET:	
Current assets: Cash and pooled investments	\$ (11,615)

NON-CASH INVESTING, CAPITAL AND FINANCING ACTIVITIES:

During the year ended June 30, 2008, the District received Federal commodities valued at \$14,150.

SEE NOTES TO FINANCIAL STATEMENTS.

# WEST HARRISON COMMUNITY SCHOOL DISTRICT STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS JUNE 30, 2008

	Private Purpo Trust Scholarship	
Assets Cash and pooled investments Total assets	\$	11,113
Liabilities	Militarian	0
Net assets Reserved for scholarships	\$	11,113

# WEST HARRISON COMMUNITY SCHOOL DISTRICT STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY FUNDS YEAR ENDED JUNE 30, 2008

	Private	Purpose
	Tri	ıst
	Schola	arship
		_
Additions		
Local sources:		
Gifts and contributions	\$	13,254
Interest income		17
Total additions		13,271
Deductions		
Instruction:		
Scholarships awarded		4,744
Change in net assets		8 <b>,</b> 527
Net assets beginning of year		2 <b>,</b> 586
Net assets end of year	\$	11,113

# WEST HARRISON COMMUNITY SCHOOL DISTRICT

# NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2008

# (1) Summary of Significant Accounting Policies

The West Harrison Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve and special education pre-kindergarten. Additionally, the District either operates or sponsors various adult education programs. These courses include remedial education as well as vocational and recreational courses. The geographic area served includes the city of Mondamin, Iowa, and the predominate agricultural territory in Harrison and Monona Counties. The District is governed by a Board of Education whose members are elected on a non-partisan basis.

The District's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

# A. Reporting Entity

For financial reporting purposes, West Harrison Community School District has included all funds, organizations, agencies, boards, commissions and authorities. The District has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the District. The West Harrison Community School District has no component units which meet the Governmental Accounting Standards Board criteria.

Jointly Governed Organizations - The District participates in a jointly governed organization that provides services to the District but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the Harrison and Monona Counties Assessors' Conference Board.

# B. Basis of Presentation

Government-wide Financial Statements - The Statement of Net Assets and the Statement of Activities report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues,

are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Net Assets presents the District's nonfiduciary assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories:

Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt that are attributed to the acquisition, construction, or improvement of those assets.

Restricted net assets result when constraints placed on net assets use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net asset consist of net assets that do not meet the definition of the two preceding categories. Unrestricted net assets often have constraints on resources that are imposed by management, but can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest that are restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements - Separate financial statements are provided for governmental, proprietary, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other nonmajor governmental funds.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenses, including instructional, support and other costs.

The Capital Projects Fund is used to account for all resources used in the acquisition of capital facilities.

The District's proprietary funds is the School Nutrition Fund. The Nutrition fund is used to account for the food service operations of the District.

The District also reports fiduciary funds which focus on net assets and changes in net assets. The District's fiduciary funds include the following:

The Private Purpose Trust Fund is used to account for assets held by the District under trust agreements which require income earned to be used to benefit individuals through scholarship awards.

# C. Measurement Focus and Basis of Accounting

The government-wide, proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments, and compensated absences are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

The proprietary fund of the District applies all applicable GASB pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses

generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's Enterprise Fund is charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statements of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

# D. Assets, Liabilities and Fund Balances

The following accounting policies are followed in preparing the financial statements:

Cash, Pooled Investments and Cash Equivalents - The cash balances of most District funds are pooled and invested. Investments are stated at fair value except for the investment in the Iowa Schools Joint Investment Trust which is valued at amortized cost and non-negotiable certificates of deposit which are stated at cost.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, they have a maturity date no longer than three months.

Property Tax Receivable - Property tax in the governmental funds are accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date that the tax asking is certified by the Board of Education. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1½% per month penalty for delinquent payments; is based on January 1, 2006 assessed property valuations; is for the tax accrual period July 1, 2007 through June 30, 2008 and reflects the tax asking contained in the budget certified to the County Board of Supervisors in April, 2007.

Due from Other Governments - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

<u>Inventories</u> - Inventories are valued at cost using the firstin, first-out method for purchased items and government commodities. Inventories of proprietary funds are recorded as expenses when consumed rather than when purchased or received.

Capital Assets - Capital assets, which include property, machinery, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide Statement of Net Assets. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the following thresholds and estimated useful lives in excess of two years.

Asset Class	Amount		
	\$	1,000	
Land	Ą	1,000	
Buildings		1,000	
Land improvements		1,000	
Machinery and equipment: School Nutrition Fund equipment		500	
Other machinery and equipment		1,000	

Capital assets are depreciated using the straight line method over the following estimated useful lives:

	Estimated Useful Lives
Asset Class	(In Years)
Buildings Land improvements Machinery and equipment	50 years 20 years 5-20 years

Salaries and Benefits Payable - Payroll and related expenditures for teachers with annual contracts corresponding to the current school year, which is payable in July and August, have been accrued as liabilities.

Deferred Revenue - Although certain revenues are measurable, they are not available. Available means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represent the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue consists of unspent grant proceeds as well as property tax

receivables and other receivables not collected within sixty days after year end.

Deferred revenue on the statement of net assets consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

Unearned Revenue - Unearned revenues in the School Nutrition

Fund are monies collected for lunches that have not yet been served. The lunch account balances will either be reimbursed or served lunches. The revenue will be considered earned when services are provided. The lunch account balances are reflected on the Statement of Net Assets in the Proprietary Funds.

Long-term Liabilities - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the Statement of Net Assets.

<u>Fund Balances</u> - In the governmental fund financial statements, reservations of fund balance are reported for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

Restricted Net Assets - In the government-wide Statement of Net Assets, net assets are reported as restricted when constraints placed on net asset use are either externally imposed by creditors, grantors, contributors or laws and regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

### E. Budgeting and Budgetary Control

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2008 expenditures in the other expenditures functional area exceeded the amount budgeted.

#### (2) Cash and Pooled Investments

The District's deposits at June 30, 2008 were entirely covered by Federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Education and the Treasurer of the State of Iowa; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

At June 30, 2008, the District had investments in the Iowa Schools Joint Investment Trust as follows:

A	Amortized		
	Cost		
\$	590,759		

Iowa Schools Joint Investment Trust

The investments are valued at an amortized cost pursuant to Rule 2a-7 under the Investment Company Act of 1940.

Credit risk. The investments in the Iowa Schools Joint Investment Trust were both rated Aaa by Moody's Investors Service.

# (3) Iowa School Cash Anticipation Program (ISCAP)

The District participates in the Iowa School Cash Anticipation Program (ISCAP). ISCAP is a program of the Iowa Association of School Boards and is designed to provide funds to participating. entities during periods of cash deficits. ISCAP is funded by a semiannual issuance of anticipatory warrants, which mature as noted below. The warrant sizing of each school corporation is based on a projection of cash flow needs during the semiannual period. ISCAP accounts are maintained for each participating entity, and monthly statements are provided regarding their cash balance, interest earnings and amounts available for withdrawal for each outstanding series of warrants. Bankers Trust Co. NA is the trustee for the program. A summary of the District's participation in ISCAP at June 30, 2008 is as follows:

Series	Warrant Date	Final Warrant Maturity	Investments	Accrued Interest Receivable	Warrants Payable	Accrued Interest Payable
2007-08B 2008-09A	1/23/08 6/26/08		\$ 944,020 1,133,161	13,926 430	941,000 1,124,000	14,018 330
Total			\$ 2,077,181	14,356	2,065,000	14,348

The District pledges its state foundation aid payments and General Fund receipts as security for warrants issued. Repayments must be made when General Fund receipts are received. If a balance is outstanding on the last date the funds are available to be drawn, then the District must repay the outstanding withdrawal from its General Fund receipts. In addition, the District must make minimum warrant repayments on the 25<sup>th</sup> of each month immediately following the final date that the warrant proceeds may be used in an amount equal to 25% of the warrant amount. ISCAP advance activity for the year ended June 30, 2008 is as follows:

Series	Balance Beginning of Year	Advances Received	Advances Repaid	Balance End of Year
2007-08A 2007-08B	\$ 0	750,000 300,000	750,000 300,000	0 0
Total	\$ 0	1,050,000	1,050,000	0

The warrants bear interest and the available proceeds of the warrants are invested at the interest rates shown below:

	Interest	Interest
	Rates on	Rates on
Series	Warrants	Investments
2007-08A	4.500%	5.448%
2007-08B	3.750%	3.451%
2008-09A	3.500%	3.469%

## (4) Transfers

The detail of transfers for the year ended June 30, 2008 is as follows:

Transfer to	Transfer to Transfer from			
	Conital Duniosta	ć	100 000	
Debt Service	Capital Projects	\$	100,000	

Transfers generally move revenues from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

# (5) Capital Assets

Capital assets activity for the year ended June 30, 2008 is as follows:

		Balance Beginning of Year	Increases	Decreases	Balance End of Year
Governmental activities:					
Capital assets not being depreciated:					
Land	\$	20,000	0	0	20,000
Construction in Progress		0	24,485	0	24,485
Total capital assets not being depreciated	***************************************	20,000	24,485	0	44,485
Capital assets being depreciated:					
Buildings		5,887,985	27,914	0	5,915,899
Land improvements		185,460	14,177	0	199,637
Machinery and equipment		1,044,955	94,679	0	1,139,634
Total capital assets being depreciated		7,118,400	136,770	0	7,255,170
Less accumulated depreciation for:					
Buildings		1,619,227	116,808	0	1,736,035
Land improvements		161,522	2,917	0	164,439
Machinery and equipment		793,419	86,559	0	879 <b>,</b> 978
Total accumulated depreciation		2,574,168	206,284	0	2,780,452
Total capital assets being depreciated, net		4,544,232	(69,514)	0	4,474,718
Governmental activities capital assets, net	\$	4,564,232	(45,029)	0	4,519,203

	Balance Beginning of Year	Increases	Decreases	Balance End of Year
Business-type activities: Machinery and equipment Less accumulated depreciation	\$ 44,459 27,880	0 3,165	0 0	44,459 31,045
Business-type activities capital assets, net	\$ 16,579	(3,165)	0	13,414

Depreciation expense was charged by the District as follows:

Instruction:	2 262
Regular	\$ 3,767 834
Special	
Other	1,139
Support services:	E C2E
Instructional staff	5,635 1,409
Administration	•
Operation and mainenance of plant	1,400
Transportation	 72,375
	86,559
Unallocated depreciation	 119,725
Total governmental activities depreciation expense	\$ 206,284
Business-type activities:	
Food service operations	\$ 3,165

# (6) Long-Term Liabilities

A summary of changes in long-term liabilities for the year ended June 30, 2008 is as follows:

	Balance Beginning of Year	Additions	Deletions	Balance End of Year	Due Within One Year
General obligation bonds Early retirement	\$ 2,035,000 74,392	0 46,306	315,000 22,830	1,720,000 97,868	320,000 27,030
Total	\$ 2,109,392	46,306	337,830	1,817,868	347,030

# General Obligation Bonds Payable

Details of the District's June 30, 2008 general obligation bonded indebtedness is as follows:

Year		Bono	d Issue of	April 1, 200	3
Ending	Interest				
June 30,	Rates		Principal	Interest	Total
2009	3.10-3.20	8 S	320,000	57 <b>,</b> 303	377,303
2010	3.30-3.40		330,000	46,980	376,980
2011	3.45-3.50		345,000	35 <b>,</b> 715	380 <b>,</b> 715
2012	3.55-3.65		355,000	23,551	378,551
2013	3.70-3.80		370,000	10,452	380,452
Total		Ċ	1,720,000	174,001	1,894,001

### Early Retirement

The District offered in prior years a voluntary early retirement plan to its certified employees. Eligible employees must be at least age fifty-five and employees must have completed fifteen years of continuous service to the District. Employees must complete an application which is required to be approved by the Board of Education. The early retirement incentive for each eligible employee is equal to the difference of the employee's base salary calculated by using the current year regular salary schedule, less any other additional pay and the current year BA Step I hiring base rate of pay. Early retirement benefits paid during the year ended June 30, 2008, totaled \$22,830.

# (7) Pension and Retirement Benefits

The District contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 3.90% of their annual covered salary and the District is required to contribute 6.05% of annual covered payroll for the years ended June 30, 2008, 2007 and 2006. Contribution requirements are established by State statute. The District's contribution to IPERS for the years ended June 30, 2008, 2007, and 2006 were \$180,148, \$166,615, and \$168,147 respectively, equal to the required contributions for each year.

# (8) Risk Management

West Harrison Community School District is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The District assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

## (9) Area Education Agency

The District is required by the Code of Iowa to budget for its share of special education support, media and educational services provided through the area education agency. The District's actual amount for this purpose totaled \$171,160 for the year ended June 30, 2008 and is recorded in the General Fund by making a memorandum adjusting entry to the cash basis financial statements.

### (10) Deficit Unrestricted Net Assets

The Enterprise, School Nutrition Fund had deficit unrestricted net assets of \$6,532 at June 30, 2008

#### (11) Budget Overexpenditure

Per the Code of Iowa, expenditures may not legally exceed budgeted appropriations at the functional area level. During the year ended June 30, 2008, expenditures in the other expenditures function exceeded the amount budgeted.

## REQUIRED SUPPLEMENTARY INFORMATION

#### WEST HARRISON COMMUNITY SCHOOL DISTRICT BUDGETARY COMPARISON OF REVENUES, EXPENDITURES AND CHANGES IN BALANCES -

#### BUDGET AND ACTUAL - ALL GOVERNMENTAL FUNDS AND PROPRIETARY FUNDS

REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2008

	Governmental Fund Actual	Proprietary Fund Actual	TotalActual	Budgeted A Original	mounts Final	Final to Actual Variance
Revenues: Local sources State sources Federal sources Total revenues	\$ 3,094,865 2,607,725 214,495 5,917,085	114,302 2,919 106,404 223,625	3,209,167 2,610,644 320,899 6,140,710	3,775,750 2,313,043 441,000 6,529,793	3,775,750 2,313,043 441,000 6,529,793	(566,583) 297,601 (120,101) (389,083)
Expenditures: Instruction Support services Non-instructional programs Other expenditures Total expenditures	3,320,796 1,752,674 0 647,989 5,721,459	0 218,298 0	3,320,796 1,752,674 218,298 647,989 5,939,757	4,406,346 2,032,307 236,417 565,857 7,240,927	4,406,346 2,032,307 236,417 565,857 7,240,927	1,085,550 279,633 18,119 (82,132) 1,301,170
Excess(deficiency) of revenues over(under) expenditures	195,626	5,327	200,953	(711,134)	(711,134)	912,087
Other financing sources, net	202	0	202	0	0	202
Excess(deficiency) of revenues and other financing sources over(under) expenditures	195,820	3 5,327	201,155	(711,134)	(711,134)	912,289
Balance beginning of year	917,67	1 1,555	919,226	24,424	24,424	894,802
Balance end of year	\$ 1,113,49	9 6,882	1,120,381	(686,710)	(686,710)	1,807,091

WEST HARRISON COMMUNITY SCHOOL DISTRICT
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION - BUDGETARY REPORTING
YEAR ENDED JUNE 30, 2008

This budgetary comparison is presented as Required Supplementary Information in accordance with <u>Governmental Accounting Standards</u> Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparison for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds, except Private Purpose Trust and Agency Funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. The District's budget is prepared on the GAAP basis.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures known as functional areas, not by fund or fund type. These four functional areas are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents functional area expenditures or expenses by fund, the legal level of control is at the aggregated functional level, not at the fund or fund type level. The Code of Iowa also provides that District expenditures in the General Fund may not exceed the amount authorized by the school finance formula.

During the year ended June 30, 2008 expenditures in the other expenditures functional area exceeded the amounts budgeted.

## OTHER SUPPLEMENTARY INFORMATION

# WEST HARRISON COMMUNITY SCHOOL DISTRICT COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2008

	_		Speci	al Revenue	Funds			Total
				Physical				Other
		Manage-		Plant and		Total		Nonmajor
		ment	Student	Equipment		Special	Debt	Governmental
		Levy	Activity	Levy	Trust	Revenue	Service	Funds
ASSETS				00 100	224 204	441 704	339	442,043
Cash and pooled investments	\$	89,819	29,473	88,128	234,284	441,704	333	447,040
Receivables:								
Property tax:		0.015	٥	788	0	3,603	4,875	8,478
Current year delinquent		2,815	0	48,170	. 0	231,170	227,702	458,872
Succeeding year		183,000	2,869	40,170	0	2,869	0	2,869
Accounts		. 0	421	0	0	421	0	421
Due from other governments		<u> </u>	741		· · · · · · · · · · · · · · · · · · ·			
TOTAL ASSETS	\$	275,634	32,763	137,086	234,284	679,767	232,916	912,683
LIABILITIES AND FUND BALANCES								
Liabilities:								
Accounts payable	\$	545	0	1,900	0	2,445	0	2,445
Deferred revenue:								450 000
Succeeding year property tax	_	183,000	0			231,170	227,702	
	_	183,545	0	50,070	0	233,615	227,702	461,317
Fund balances:								
Reserved for:					0	0	E 01.4	5,214
Debt Service		0	C	0	0	0	5,214	5,214
Unreserved:		20.000	20 70	. 07.01/	. 124 204	446,152	0	446,152
Undesignated	-	92,089					5,214	
Total fund balances	-	92,089	32,763	87,016	234,204	440,134	7,217	101/300
TOTAL LIABILITIES AND			20 75	127 00	. 114 104	470 747	232,916	912,683
FUND BALANCES		\$ 275,634	32,763	137,086	234,284	679,767	434,310	712,003

# WEST HARRISON COMMUNITY SCHOOL DISTRICT COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2008

	Special Revenue Funds						Total
	Manage- ment Levy	Student Activity	Physical Plant and Equipment Levy	Expendable Trust	Total Special Revenue	Debt Service	Other Nonmajor Governmental Funds
REVENUES:							
Local sources:			45 586	^	208,478	282,019	490,497
Local tax	\$ 162,902	0	45,576	7 000		1,618	137,262
Other	570	125,696	1,479	7,899	135,644	1,010	346
State sources	. 115	- 0	32	0	147		628,105
TOTAL REVENUES	163,587	125,696	47,087	7,899	344,269	283,836	020,103
EXPENDITURES:							
Current:							
Instruction:					00.000	۸	27,322
Regular instruction	27,322		0	0	27,322	0	
Other instruction	0	118,993	0	1,843	120,836	0	120,836
Support services:					F0 40D	0	EO 107
Operation and maintenance of plant services	59,187	0			59,187	. 0	59,187
Student transportation	545	0	0	0	545	. 0	545
Other expenditures:							25 207
Facilities acquisitions	0	0	35,327	0	35,327	0	35,327
Long-term debt:							215 220
Principal	C	0	(		0	315,000	315,000
Interest	(	) (			0	67,191	67,191
TOTAL EXPENDITURES	87,054	118,993	35,327	1,843	243,217	382,191	625,408
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	76,533	3 6,703	3 11,760	6,056	101,052	(98, 355	) 2,697
OTHER FINANCING SOURCES:	1	) (	) :	0 0	0	100,000	100,000
Transfer in		v ,					
Net change in fund balances	76,53	3 6,70	3 11,76	0 6,056	101,052	1,645	102,697
FUND BALANCE BEGINNING OF YEAR	15,55	6 26,06	0 75,25	6 228,228	345,100	3,569	348,669
FUND BALANCE END OF YEAR	\$ 92,08	9 32,76	3 87,01	6 234,284	446,152	5,214	451,366
TUND DADAMOD BUD OF TEAT							

SEE ACCOMPANYING INDEPENDENT AUDITOR'S REPORT.

WEST HARRISON COMMUNITY SCHOOL DISTRICT
SCHEDULE OF CHANGES IN SPECIAL REVENUE FUND, STUDENT ACTIVITY ACCOUNTS
YEAR ENDED JUNE 30, 2008

		Balance Beginning		Expendi-	Balance End
Account		of Year	Revenues	tures	of Year
	_	120	1,014	1,134	0
Interest	\$	177	1,536	1,209	504
Danz Team		1,,	5,161	5,161	0
Yearbook		25	0	. 0	25
Summer Parade Prize Money		315	28,524	28,418	421
Athletic Fundraiser		206	28,504	26,347	2,363
Pop/Snack/Pen/Pencil		200	200	200	0
JH History Day		122	2,656	2,082	696
Cheerleaders		978	5.143	5,311	810
FCCLA		9,0	119	119	0
FCCLA Team Nutrition Grant		291	0	291	0
History Day Grant		343	0	50	293
Red Cross Club			835	1,266	1,392
Drama		1,823 250	0	-,-	250
Drama Donations			0	427	541
Boys Summer League Basketball		968	736	0	843
Elem. Pictures		107	100	150	50
FFA		100	100	0	46
C.O.R.E. Fundraiser		46	0	0	92
Communications Video		92	0	Ö	133
Vocational Fundraiser		133	0	108	492
Choral & Senior Gowns		600	-	395	455
Dads N Donuts		. 0	850	71	9
National Honor Society		0	80	435	156
Ind Arts Marketing		171	420	11,045	2,939
Class of 2009		0	13,984	2,274	2,333
Class of 2008		2,269	5	2,2,4	200
Library Bean Bags		0	200	1,499	. 0
Instrumental Music		156	1,343	1,499	121
Instrumental Music Donations		121	0	0	20
Cross Country		20	0	3,491	0
Vocal Music		0	3,491	3,491	250
Vocal Donations		250	0	0	2
Scholarship		2	0	. 0	150
Science Bowl		0	150	3,584	455
Student Council		407	3,632	3,564 943	1,444
Softball Sign		1,417	970	943	150
JH Athletics		150	0	-	6,397
Lift-A-Thon		4,523	2,044	170	219
Baseball		99	524	404	317
Football		950	100	733	795
Boys Track		795	0	0	364
Girls Track		357	716	709	9
Experiment in Intern. Living		530	2,894	3,415	37
Physics Field Trip		0	37	0	
MS Student Council		389	631	325	695
Middle School Fundraiser		4,273	3,806	5,356	2,723 195
Elem. Fundraiser		195	0	0	
SH Fundraiser		260	195	212	243
Boys Basketball		184	439	262	361
		1,439	8,811	6,827	3,423
Volleyball Fall Sports Fundraiser		140	0	0	140
Community Development		267	617	306	578
Community Development		0	175	175	0
Elementary Skate Rental Fund		0	200	0	200
Dr. Seuss Celebration		0	500	500	0
Elementary AR Awards		0	883	883	0
Softball		0	3,471	2,706	765
	_				
Wrestling Cheerleading				118,993	32,763

# WEST HARRISON COMMUNITY SCHOOL DISTRICT SCHEDULE OF REVENUES BY SOURCE AND EXPENDITURES BY FUNCTION ALL GOVERNMENTAL FUND TYPES FOR THE LAST FIVE YEARS

			Modified	l Accrual Ba	sis	
	Years Ended June 30,					
		2008	2007	2006	2005	2004
Revenues:			-			
Local sources:		050	0 505 053	0.050.015	2,263,627	2,114,411
Local tax	\$	2,594,053	2,565,657	2,359,915 256,689	282,570	351,140
Tuition		213,257	174,225		308,453	168,476
Other		287,556	367,891	364,802 4,925	000,400	0 (100
Intermediate sources		0	0		2,359,487	1,938,519
State sources		2,607,724	2,402,446	2,301,134	298,610	270,123
Federal sources		214,495	191,337	315,908	290,010	270,123
Total	Ş	5,917,085	5,701,556	5,603,373	5,512,747	4,842,669
IOCAI	_					
Expenditures:						
Current:						
Instruction:			0.000 563	1 000 005	1,850,542	1,676,106
Regular instruction	\$	2,379,525		1,880,985	887,368	811,205
Special instruction		540,021	538,012	609,976	386,208	374,496
Other instruction		401,250	532,667	523,656	300,200	212,120
Support services:		100 050	714 400	146,616	122,347	94,346
Student services		109,852	114,488	198,741	130,832	123,822
Instructional staff services		147,795	152,391	545,057	561,189	566,158
Administration services		625,889	589,785	379,808	416,196	365,320
Operation and maintenance of plant services		414,043	383,166	473,378	357,111	299,068
Transportation services		455,095	387,849	413,310	24,719	5,406
Non-instructional programs		0	U	V	241117	3,100
Other expenditures:		04 620	25,225	117,046	329,026	37,741
Facilities acquisitions		94,638	25, 243	117,040	323,020	31,712
Long-term debt:		215 000	305,000	300,000	295,000	260,000
Principal		315,000	75,382	•	87,976	115,506
Interest		67,191			154,609	139,940
AEA flow-through	_	171,160	160,022	134,143	104,000	100/010
Total	\$	5,721,459	5,357,554	5,411,691	5,603,123	4,869,114
TOCAT	=					

# NOLTE, CORNMAN & JOHNSON P.C.

#### Certified Public Accountants

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Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Board of Education of the West Harrison Community School District:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of West Harrison Community School District of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements listed in the table of contents, and have issued our report thereon dated January 23, 2009. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered West Harrison Community School District internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of West Harrison Community School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of West Harrison Community School District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies and other deficiencies we consider to be material weaknesses.

A control deficiency exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects West Harrison Community School District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with U.S. generally accepted accounting principles such that there is more than a remote likelihood a misstatement of West Harrison Community School District's financial statements that is more than inconsequential will not be prevented or detected by West Harrison Community School District's internal control. We consider the deficiencies in internal control described in Part I of the accompanying Schedule of Findings to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies that results in more than a remote likelihood a material misstatement of the financial statements will not be prevented or detected by West Harrison Community School District's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we believe item I-A-08 is a material weakness.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether West Harrison Community School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of non-compliance or other matters that are described in Part II of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the District's operations for the year ended June 30, 2008 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the District. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

West Harrison Community School District's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the District's responses, we did not audit West Harrison Community School District's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of West Harrison Community School District and other parties to whom West Harrison Community School District may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of West Harrison Community School District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Note, Cornmon & Johnson, P.C.

January 23, 2009

#### WEST HARRISON COMMUNITY SCHOOL DISTRICT SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2008

#### Part I: Findings Related to the Basic Financial Statements:

INSTANCES OF NON-COMPLIANCE:

No matters were reported.

#### SIGNIFICANT DEFICIENCIES:

I-A-08 <u>Segregation of Duties</u> - One important aspect of the internal control structure is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that the cash receipts listing, bank deposits and the posting of the cash receipts to the cash receipts journal were all done by the same person.

<u>Recommendation</u> - We realize that with a limited number of office employees, segregation of duties is difficult. However the District should review its control procedures to obtain the maximum internal control possible under the circumstances.

Response - We will investigate available alternatives and implement as soon as possible.

Conclusion - Response accepted.

I-B-08 Student Activity Fund - During our audit issues arose about the properness of certain receipts/expenditures paid from the Student Activity Fund. Inappropriate expenditures would include any expenditure more appropriate to other funds. The student activity fund shall not be used as a clearing account for any other fund. This is not an appropriate fund to use for public tax funds, trust funds, state and federal grants or aids, textbook/library book fines, fees, rents, or sales, textbook/library book purchases, sales of school supplies, curricular activities, or any other revenues or expenditures more properly included in another fund. Moneys in this fund shall be used to support only the cocurricular program defined in Department of Education administrative rules (298A.8). Fundraisers and donations made to the school should be recorded in the fund in which they could be expended from.

Recommendation - The purpose of the Student Activity Fund is to account for financial transactions related to the cocurricular and extracurricular activities offered as a part of the education program for the students established under Iowa Administrative Code 281-12.6(1). The District should review the propriety of receipts and expenditures that are recorded in the Student Activity Fund. It would appear that some of the accounts appear to be more administratively maintained in nature, rather than maintained by a club or organization. More specific examples of these instances of questioned items and recommendations are as follows:

We noted during our audit that the Student Activity fund included Team Nutrition grant, Elementary Skate Rental Fund, Community Development, and Scholarship accounts. The receipts and expenditures from these accounts appear to be more appropriately run through the Nutrition, General, and Trust Funds respectively. A transfer should be made to move the balances to the appropriate funds where the monies can be receipted and expended.

Response - The District has since removed these accounts from the Student Activity fund.

Conclusion - Response accepted.

#### WEST HARRISON COMMUNITY SCHOOL DISTRICT SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2008

### Part II: Other Findings Related to Required Statutory Reporting

II-A-08 <u>Certified Budget</u> - District expenditures for the year ended June 30, 2008 exceeded the amount budgeted in the other expenditures functional area.

Recommendation - The budget should have been amended in accordance with Chapter 24.9 of the Code of Iowa before expenditures were allowed to exceed the budget.

<u>Response</u> - The construction costs incurred during the year faster than anticipated. In the future, we will amend the budget correctly for anticipated expenditures.

Conclusion - Response accepted.

- II-B-08 <u>Questionable Disbursements</u> We noted no disbursements that may not meet the requirements for public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- II-C-08 Travel Expense No expenditures of District money for travel expenses of spouses of District officials or employees were noted. However, we noted instances where the District paid 40 cents per mile for mileage reimbursement. Policy 401.7 states that the District will reimburse employees at 30 cents per mile.

<u>Recommendation</u> - The District needs to review their travel reimbursement policy to ensure that they are paying the correct mileage reimbursement rates to their employees.

Response - The policy has been updated.

Conclusion - Response accepted.

II-D-08 <u>Business Transactions</u> - Business transactions between the District and District officials or employees are detailed as follows:

Name, Title and Business Connection	Transaction Description	Amount		
Joyce Hall, Secretary Spouse of Owner of Hall Body Shop	Purchased services	\$596		
Bev Hutchinson, Teacher Spouse cleans horns	Purchased services	\$155		

In accordance with the Attorney General's opinion dated November 9, 1976 the above transactions with the spouses do not appear to represent a conflict of interest.

- II-E-08 Bond Coverage Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
- II-F-08 Board Minutes We noted no transactions requiring Board approval which have not been approved by the Board.

II-G-08 Certified Enrollment - We noted that the number of basic resident student reported to the Iowa Department of Education on line 1 of the Certified Enrollment Certification Form for September 2007 was understated by 3.5 students

<u>Recommendation</u> - The District should contact the Iowa Department of Education and the Department of Management to resolve this matter.

 $\underline{\text{Response}}\text{ - We will contact the Iowa Department of Education and the Department of Management}.$ 

Conclusion - Response accepted

- II-H-08 <u>Deposits and Investments</u> We noted no instances of non-compliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the District's investment policy.
- II-I-08 Certified Annual Report The Certified Annual Report was filed with the Department of Education timely, and we noted no significant deficiencies in the amounts reported.
- II-J-08 <u>Financial Condition</u> The District had a deficit unrestricted net assets of \$6,532 in the Enterprise School Nutrition fund.

<u>Recommendation</u> - The District should continue to monitor this fund and investigate alternatives to eliminate the deficit.

<u>Response</u> - We will review the expenses of the Nutrition Fund and re-evaluate the prices charged and investigate alternatives to eliminate the deficit.

<u>Conclusion</u> - Response accepted.